

**MINUTES OF THE MEETING**  
**OF THE**  
**BOARD OF MUNICIPAL UTILITIES**  
**OF THE**  
**CITY OF SIKESTON, MISSOURI**  
**HELD ON THE NINTH DAY OF JUNE, 2020**

On the ninth day of June 2020 the Board of Municipal Utilities met in Regular Session at 4:00 P.M. The meeting was held via videoconference. The following members of the body were present:

**Messrs:** Brian Menz, Tim Merideth, Jon Gilmore, Alan Keenan

**Absent:**

**Also Present:** Jonathan Douglass, City Manager; Joe Blanton, Board Attorney; Rick Landers, Utility Manager; Marcia Witt, Jeff Winders, Mark McGill, Ron Priday, Erin Miller, Lora Foust and Craig Templeton, of the Utility Staff

There being a quorum present, the following business was transacted:

**Action on Agenda**

There were no changes to the Agenda

A motion was made by Jon Gilmore to accept the agenda. The motion was seconded by Alan Keenan. A roll call vote was held as follows: Merideth, Gilmore, Menz, Keenan "Yes". The Agenda was approved.

**Action on Monthly Agenda Items**

The Chairman asked for a motion to approve the minutes of the May 12th, 2020 Board Meeting. A motion was made by Tim Merideth and seconded by Jon Gilmore. A roll call vote was held as follows: Gilmore, Keenan, Merideth and Menz "Yes". The minutes were approved as presented.

## **Financial**

Finance Manager Marcia Witt reviewed the financial reports for April 2020. The Electric Retail Department had a net loss of \$103,675. She reported that although there was a rate increase in October 2019, revenues were down compared to this month last year. Kwh sales were lower by 6.2% with the milder weather and the effects of COVID on usage. The first of the two COVID rebates also reduced revenue this month. Purchased power cost includes additional availability of SWPA supplemental energy which was comparable to last year. The Electric Wholesale Department had a net loss of \$907,403. The plant was down for the annual outage causing revenues and coal costs to be lower while other expenses were up. The Water Department had a net income of \$18,505. The Sewer Department had a net income of \$283. The Sewer Lagoon had a net income of \$4,112 for the month.

A motion to approve the report was made by Tim Merideth and was seconded by Jon Gilmore. The following roll call vote was held: Gilmore, Keenan, Merideth, Menz "Yes". The report of the Financial Department was approved.

## **Retail Operations**

Operations Manager Jeff Winders presented the retail operations report.

Electrical crews responded to damage from several storms this past month and repairs were made with minimal service interruption. Maximum water usage for the month was 3.768 MGD.

The new blowers were installed at the North Wastewater Treatment Plant and a problem with the blower flanges has been fixed at the manufacturers expense. Phase I of the Water Treatment Plant #4 is under construction and progressing well. The pipeline and lift station are underway and plans have been submitted to the Department of Natural Resources for review. The 161 kV breaker installation was delayed due to COVID-19 and the inability to find a construction crew at the time, however, this project should be completed in the next few months. The Make Ready Fiber audit has been completed and the contractor is finalizing the report. The meter pit has been installed for the new Historic Downtown fountain.

A motion was made by Alan Keenan to approve the Retail Operations Report. The motion was seconded by Jon Gilmore and the following roll call vote was held: Merideth, Menz, Gilmore, Keenan "Yes". The Retail Operations Department Report was approved.

## **Sikeston Power Station**

Mark McGill presented the report from the Sikeston Power Station for April 2020.

The annual maintenance outage ended April 18<sup>th</sup>. The Net capacity factor was 30% for the month. There are currently 171,000 tons of coal on the ground which is a 52-day supply. The ACE evaluation was expected to be completed by the end of the week. The SWPA substation project is ongoing.

A motion was made by Tim Merideth to approve the SPS Report. The motion was

seconded by Alan Keenan and the following roll call vote was held: Gilmore, Keenan, Merideth, Menz “Yes”. The Report for the Sikeston Power Station was approved.

### **Audit Engagement Letter**

Marcia Witt presented the Audit Engagement Letter. The audit will again be performed by BKD of Springfield, Missouri. The cost of this audit will be \$95,900 compared to \$92,500 last year.

A motion was made by Jon Gilmore to approve the Audit Engagement. The motion was seconded by Alan Keenan and the following roll call vote was held: Gilmore, Keenan, Merideth, Menz “Yes”. The Audit Engagement Letter was approved.

### **Tree Clearing Bid**

Jeff Winders reported that bids had been taken from three pre-selected local contractors for the removal of trees along Highway 61 for the new Water Plant. The only bid was \$19,960 from AC James Excavating. Winders said this was reasonable compared to recent tree trimming projects.

A motion was made by Alan Keenan to approve the Tree Clearing Bid. The motion was seconded by Jon Gilmore and the following roll call vote was held: Gilmore, Keenan, Merideth, Menz “Yes”

### **General Manager’s Report**

Rick Landers presented that the City of Sikeston requested BMU’s assistance with additional lights on the walking trail at Lincoln Park.

A motion was made by Tim Merideth to approve the City’s request. The motion was seconded by Jon Gilmore and the following roll call vote was held: Gilmore, Keenan, Merideth, Menz “Yes”.

### **Current Topics**

Customer Solar – Final draft on the Solar policy is expected to be completed soon.

Fiber Optic –Make-Ready fiber evaluation is complete and the contractor is finalizing the report.

AMI – Installation is currently under way and approaching 25% completion.

Spot Sales – The market is down. Spot Sales were \$19.89/Mwh for the month of May with a yearly average of \$22.32/Mwh.

Lora Foust, Customer Service Manager reported that Debbie Evans, a 20-year employee in the customer service department, retired this month.

Rick Landers also presented the possibility of resuming in person Board Meetings in the month of July with social distancing measures. The board unanimously agreed that it would meet in the board room for the July meeting.

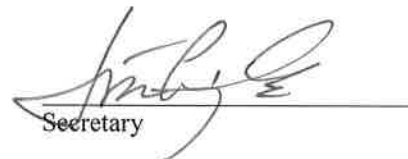
A motion was made by Tim Merideth to approve the General Manager's Report. The motion was seconded by Jon Gilmore and the following roll call vote was held: Gilmore, Merideth, Menz, Keenan "Yes". The motion was approved.

### **Executive Session**

Chairman Menz asked if there was a need to enter Executive Session. The Board members declined an Executive Session.

### **Adjournment**

There being no further business Tim Merideth moved to adjourn the meeting. The motion was seconded by Jon Gilmore and a roll call vote was held, Gilmore, Keenan, Merideth, Menz "Yes". The Chairman declared the meeting adjourned.



Secretary