

# Bootheel Clubhouse

1218 North Ingram Road  
Sikeston, Missouri 63801

## Renter's Clean-up/Responsibilities

1. **Reminder: Activities must be concluded to allow ample time for clean-up and vacating the premises according to the scheduled times listed on your rental contract or your damage deposit will be assessed**
2. Flameless, floating candles in a water filled arrangement only **no other burning candles are permitted**. All furniture provided with the building is for **indoor use only**. **No smoking is permitted in the building**. **All food scraps need to go in the trash not in the sink**, if you scrape food into the sink and it has to be cleaned out you will be charged for extra cleaning time and/or the plumber.
3. **If you bring it into the building, take it with you when you leave or put it out with the trash!** ALL trash, decorations, food, and other items must be removed and taken home or properly placed in the trash dumpster available outside the building. Tables and chairs must be cleaned and building free of all items not furnished at the time of rental. We have plenty of trash receptacles and trash bags to assist with this part of clean-up. **There is a dumpster outside for you to dispose of your full trash bags.**
4. Wipe off all tables, chairs and counter tops used for your event. We have rags and spray cleaner available for this part of the clean-up as needed. **Stack chairs in groups of 6 and store them back in the designated chair closet, load the tables tops facing each other back on the table cart and into the table closet.**
5. If you use the kitchen, *you are responsible for clean-up of all tables, counter tops, sinks, and appliances* used in these areas. Again, cleaning supplies will be available for your use.
6. Dust mop/sweep the floors of the area(s) used for your event. This includes the main room and/or kitchen. Dust mops or brooms will be made available for your use. **If your decorations included glitter be sure you have it cleaned up if our cleaning person has to spend extra time getting glitter off the walls, floor and trim. Any EXTRA cleaning time required following your event will result in your damage deposit will be assessed for the extra cleaning time required.**
7. If you have a spill during your event that needs immediate attention, please ask our staff person on site for mops or supplies needed.
8. All trash, cigarette butts or party decor on the patio area is to be swept up and put in the trash dumpster as well. **If this area is left with cigarette butts, decor or other trash our cleaning staff has to attend to you will incur charges for Any EXTRA cleaning time required following your event will result in your damage deposit will be assessed for the extra cleaning time required.**

We are proud of this facility and happy to make it available to you for your event. Your help in keeping in clean and attractive is GREATLY appreciated. THANK YOU! If you have any additional questions, please call DeAnna at 573-475-3212.